



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 19TH OCTOBER 2021 AT 7.30PM AT LONGWICK VILLAGE HALL

PRESENT

Cllr Val McPherson BEM (Chair)

Cllrs Brian Richards (Vice), Rolf van Apeldoorn, Jane Rogers, Richard Myers, Alex Barter, Roger Wilkes
Tracey Martin (Clerk)

PC Logan attended and gave an update in Public Participation time on the crime stats in the area which are low and the antisocial behaviour seems to have decreased. PC Logan confirmed that the police have no powers with regards to music issues which have been a concern to some residents recently and that these would need to be reported to Environmental Health.

94. WELCOME AND APOLOGIES FOR ABSENCE: Cllr McPherson welcomed all to the meeting.
Apologies were received from the Buckinghamshire Councillors

95. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD 21ST SEPTEMBER 2021
Approved by all Councillors.

96. DECLARATIONS OF INTEREST: No declarations received.

97. UPDATE FROM BUCKINGHAMSHIRE COUNCILLORS: Unfortunately, as there were no Buckinghamshire Councillors present and a report had not been submitted ahead of the meeting no update was received.

98. TO RECEIVE MATTERS ARISING NOT OTHERWISE ON THE AGENDA:

- a. Cllr van Apeldoorn question why newsletters had not been delivered in Sportsman Way. Cllr McPherson to share details of the volunteer coordinator with Cllr van Apeldoorn so he can clarify the position. **Action: Cllr McPherson / Cllr van Apeldoorn**
- b. Cllr Richards raised a concern that works are still taking place on the land opposite Stockwell Lane despite being informed by Enforcement that it would be a criminal offence to continue. Clerk to follow up with Enforcement. **Action: Clerk**
- c. Cllr Rogers asked the Clerk to follow up with Buckinghamshire Councillors on what progress has been made to remove the caravans in Askett as discussed last month. **Action: Clerk**

99. TO RECEIVE AN UPDATE ON KISSING GATES

- a. Cllr Richards reported that there has been no progress with footpath 16 but will follow up again by the end of the month.
- b. The large mobility gate has been ordered.
- c. Cllr Richards reported that unfortunately Ilmer cannot make use of the standard gate which is in storage due to it not being practical owing to substantial ground movement each winter so there is currently a spare gate.

100. PLANNING

The following new applications were reviewed and discussed:

21/07737/FUL: Twyn Elms, Thame Road, Longwick: No comment to make

21/07834/FUL: Land at Saddleback Barn Lower Icknield Way Longwick: No comment to make

21/07753/FUL: Hill View Longwick Road Longwick: No comment to make

The following applications status has changed:

21/07324/FUL: Land North of Laurel Farm Thame Road Longwick: Application Permitted



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101. TO NOTE ACCOUNTS FOR PAYMENT IN ACCORDANCE WITH THE BUDGET

The following payments were presented for approval.

Payee	Net	VAT	Gross	Comment
Tracey Martin	£503.23		£503.23	Salary Oct-21
Tracey Martin	£26.00		£26.00	Home allow and mobile top up
PKF Littlejohn	£400.00	£80.00	£480.00	Annual Audit 2020-2021
DCK Payroll	£25.00	£5.00	£30.00	Payroll Processing September
Longwick Village Hall	£100.00		£100.00	Village Hall Hire 2021
TEEC Limited	£129.99	£26.00	£155.99	Website Hosting
Camsec	£20.83	£4.17	£25.00	SIM Line Rental
Kevin Wharton	£35.00		£35.00	Gate Repair
TBS Hygiene	£220.00	£44.00	£264.00	Bin Emptying September
Jacksons Fencing	£487.30	£97.46	£584.76	Mobility Kissing Gate Kit
Robertsons of Ris	£88.95	£17.79	£106.74	No dogs in playground
Whiteleaf Printers	£820.00		£820.00	Parish Magazines
	£2,856.30	£274.42	£3,130.72	

All payments were **approved** by Councillors

102. TO NOTE QUARTER 2 ACCOUNTS: Quarter 2 accounts were noted and Cllr Myers confirmed he had carried out the quarterly check of the accounts.

103. TO CONSIDER A GRANT APPLICATION FROM LONGWICK EVENING WI

- a. Councillors considered a grant application from Longwick Evening WI for £120 in order to organise the carol concert in Longwick. After discussions a vote was taken and all Councillors were in favour of approving the grant.

104. TO RECEIVE AN UPDATE ON TRAFFIC CALMING PROJECT

- a. Cllr McPherson reported that at this stage there is no update as the Traffic Consultant has been isolating. Cllr Richards added that the Traffic Calming Project should be viewed as a long-term initiative which will be implemented over the next few years.

105. TO REVIEW QUOTES FOLLOWING ANNUAL RoSPA

- a. The Clerk had strived to get three quotes however, had only managed to get a quote from Reids Playground Maintenance. Discussions were had on the quote and it was agreed to proceed with the below works at a cost of £1730.
Bowl Roundabout, Pole Spinner, Seesaw, Multiunit, Spring Motorbike, Freestanding Slide, Spring Frog, Cableway, Fun Box and MUGA topsoil.

106. TO CONSIDER AND APPOINT A REPRESENTATIVE FROM THE PARISH COUNCIL ONTO THE VILLAGE HALL COMMITTEE

- a. Discussions were had on whether a representation should be appointed. Following discussions, a vote was taken with 1 Councillor in favour and 6 Councillors against therefore a representative will not be appointed.

107. CCTV – TO CONSIDER SWITCHING FROM 4G TO ACCESSING THE VILLAGE HALL WI-FI AT A COST OF £800 TO INSTALL AND £250 PER ANNUM FOR USAGE

- a. Cllr McPherson provided Councillors were information on the current set up and how usage of the Wi-Fi would be beneficial including being able to access the CCTV from home and not being concerned about limitations. Discussions were had and a vote was taken with 6 Councillors in favour of staying with the current set up. The CCTV will continue to be run through 4g and the Parish Council will not proceed with the offer of accessing the Wi-Fi



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through the Village Hall. Clerk to look at current costings with Camsec and whether this can be reduced.

- 108. WEBSITE – DISCUSS UPDATES REQUIRED:** Updates had been sent through via email and amendments made to the website.
- 109. TO APPROVE UPDATED EMERGENCY PLAN**
- a. Cllr van Apeldoorn had made updates to the Emergency Plan however, as it had not been circulated to Councillors ahead of the meeting it was agreed to defer this item until the next meeting.
- 110. TO RECEIVE AN UPDATE ON THE REMEMBRANCE SERVICE**
- a. Cllr van Apeldoorn reported that the war memorial had been tidied up and the service had been prepared. Unfortunately, the Vicar is unable to attend however, the curate will be attending.
 - b. The Clerk asked if a Risk Assessment had been completed which it hasn't. Clerk to liaise with Cllr van Apeldoorn to prepare. **Action: Clerk / Cllr van Apeldoorn**
 - c. Cllr van Apeldoorn reported that due to travelling it would be good to have somebody on standby to coordinate the service should he have to isolate upon return. After discussions it was agreed that Cllr Barter would stand in assisted by Cllr McPherson.
 - d. Cllr McPherson as Chairman will be laying the wreath.
- 111. TO CONSIDER AND ALLOCATE A BUDGET TO PURCHASE A CHRISTMAS TREE FOR THE PLAYING FIELDS**
- a. Cllr McPherson asked Councillors whether they would be supportive of purchasing and installing a Christmas Tree on the playing field. All Councillors were in favour of proceeding and a budget was allocated of £100. Cllr McPherson to make enquiries and report back.
- 112. TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND / OR ISSUED BY THE PARISH COUNCIL**
- a. The Clerk reported that she had received correspondence from a resident regarding the state of the bridleway from end of Walnut tree lane towards the Phoenix trail. This has been reported to Rights of Way who have confirmed that work is planned. Councillors highlighted that s.106 monies had been allocated to this bridleway from the Bellway development. Clerk to make enquiries with Buckinghamshire Council. **Action: Clerk**
 - b. Cllr McPherson reported that a barn in Ilmer had applied for an alcohol license in order supply alcohol from an online store. The Clerk had checked with the licensing department and comments are not invited from the Parish Council.
 - c. Cllr Rogers asked for an update on the ditches in Ilmer. The Clerk reported that she is liaising with TfB.
 - d. Cllr van Apeldoorn raised a concern with the amount of dog waste in Walnut Tree Lane / Dorrells Road and asked whether enquiries could be made to have a bin installed by Bellway. Cllr Wilkes to supply location map to Clerk and Clerk to make enquiries. **Action: Cllr van Apeldoorn / Clerk**
 - e. Cllr Richards reported that the Village Hall works will commence in early January 2022 and is expected to take around 6 weeks. The Contractor does not want any money upfront and will be sending through fortnightly bills. Clerk to inform Contractor of Parish Council meeting dates so invoices can be received in time for meetings. Cllr Richards added that Alan Inglis will be taking over as Chairman of the Village Hall Committee and that Cllr Myers and Alan Inglis will be the first point of call for any queries that the contractor may have and that in their absence Cllr Richards and Alan Bairstow will deal with queries and that no other parties should be involved. Clerk to reiterate this to the contractor when he sends through the contract.



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- 113. TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL**
- a. Cllr McPherson reported that she had attended a WDALC meeting where a presentation had been made from Buckinghamshire Officers on Community Resilience which sounded very similar to our Emergency Plan, discussions were had on renaming the emergency plan and it was agreed that it would be renamed to Community Resilience Plan with former Emergency Plan written underneath.
- 114. TO CONSIDER AGENDA ITEMS FOR THE NEXT MEETING**
- a. Ilmer Defibrillator
b. Jubilee Arrangements
- 115. DATE OF NEXT MEETING – 16th November 2021**

There being no further business the meeting closed at 9.15pm

Chair..... Date.....